

DOVER CIVIL AIR TERMINAL (CAT)
SCHEDULE OF FEES AND CHARGES

Resolution 22-68: The Commissioners amended the Schedule of Fees and Charges at Delaware River and Bay Authority airports and place them on file with the Secretary of each State. The last update to the Schedule at the Authority's General Aviation Airports were in 2010 and 2015, respectively. Airport staff recommend updating airport fee structures to include landing fees, apron fees and fuel flowage rates that reflect operations and economic conditions at each of the airports, and consistent with other airports in the region.

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The following schedule of fees and charges for the use or uses of the Civil Air Terminal is hereby established:

1. Aircraft Operations

(a) **Landing Fee:** (For fee purposes, an operation shall consist of a landing)

(1) Normal business hours (Monday – Friday 8:00 AM to 5:00 PM; excluding holidays) landing fee:

Aircraft Size	Fee
Group 1 Aircraft	\$75.00
Group 2 Aircraft	\$125.00
Group 3 Aircraft	\$300.00
Group 4 Aircraft	\$600.00

(2) Outside normal business hours – additional \$50.00 premium fee per landing.

(3) Except for NASCAR race weekend, aircraft parked for more than three (3) hours shall pay a Twenty-five dollar (\$25.00) daily parking fee.

(4) The Authority contracts aircraft fueling and ground-handling services with a Fixed-base Operator (FBO). FBO fees for services must be provided to the Authority for review as part of the contract.

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- (b) **Removal of wrecked or damaged aircraft in any movement or apron area.** Disabled aircraft that cannot be taxied or towed from any movement or apron area of the airport (runways and taxiways) shall be removed as expeditiously as possible. It shall be the responsibility of the aircraft operator to remove the disabled aircraft from the movement area. The staff of the airport or a company contracted by the airport may remove the disabled aircraft. The fee for such removal shall be no less than two hundred fifty dollars (\$250.00) for a single engine aircraft and five hundred dollars (\$500.00) for aircraft with more than one engine or the actual cost of removal, whichever is greater. The aircraft owner/operator is responsible for any and all damages incurred during the removal of the aircraft from any movement area by the Delaware River & Bay Authority and/or any agency under contract by the Delaware River & Bay Authority for aircraft removal.

2. Terminal Use

- (a) **Terminal use fee:** the use of the Terminal Building is provided by the airport for the use of scheduled, non-scheduled and charter airlines. Such uses are normally covered in a lease or other operating agreement. In the absence of a use agreement, the fee to use the terminal shall be \$2.50 per enplaned passenger.

The operator or their representative for the scheduled, non-scheduled or charter airline shall arrange for by contact or provide their own passenger screening equipment and personnel in keeping with the Federal Aviation Administration and Transportation Security Administration regulations.

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3. Fuel Flowage Fee

(a) Aviation fuel delivered to the fuel storage facilities on the airport and dispensed from such facilities for resale or personal use shall be subject to the following fuel flowage fee:

(1) Fifteen cents (\$0.15) per gallon.

4. Vehicle Operations and Vehicle Storage

(a) **Vehicle storage in authorized areas.** Short-term parking in public lots provided by the Civil Air Terminal shall be free (limited space available)

(b) **Long-term parking is defined as any vehicle parking for a period that extends over 24 hours.** Any person that intends to do so must receive prior permission from Airport Management, fill out a vehicle ownership/contact form, and is subject to any fee and agreements as stated in a separate parking contract with the Delaware River and Bay Authority. Failure to do so will be considered a violation of Section 3.06 of the Airport Rules and Regulations and the vehicle will be subject to towing at the owner's expense.

(c) **Removal of wrecked, damaged, or abandoned vehicles from the airport,** Disabled or abandoned vehicles that cannot be moved under their own power shall be removed in accordance with the Delaware River & Bay Authority Police Department. The vehicle owner is responsible for any and all damages incurred during the removal of any wrecked, damaged, or abandoned vehicles from airport property by the Delaware

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River & Bay Authority and/or any agency under contract with the Delaware River & Bay Authority for vehicle removal. The charge for such removal shall be seventy-five dollars (\$75.00), or the actual cost of removal, whichever is higher, plus a twelve dollar (\$12.00) per car per day storage fee.

- (d) **Rental car concessionaires.** Any rental car agency intending to conduct business at the Dover Civil Air Terminal must do so under the Authority's rental concessionaire agreement.

5. Special Events

The terminal ramp and the terminal may be used for special events with the prior permission of the Airport Management. Such special events must be compatible with the use of the land and facilities of the Civil Air Terminal and in accordance with the current Joint-Use Agreement with the United States Air Force, and must not, in any way, interfere with aircraft operations. Fees for special events may be set by contract with the Delaware River & Bay Authority or as established by Airport Management based on a reasonable estimate of the costs to be incurred by Airport Management to support the special event operation.

6. Billing and Payment

- (a) **Billing.** Monies due to the airport by agreement shall normally be billed by the airport monthly and due within thirty (30) days of the invoice date, unless agreed upon by both parties. Remittance shall be made to:

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Delaware River and Bay Authority
P.O. Box 62952
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- (b) **Payment.** Payment of landing fees and other aircraft operational charges shall be due at the time of landing by check or major credit cards.